

Stealth DJ's Quinceañera Planner

Please complete and return by email, fax or mail to: **10893 Spicer Farms Dr, South Lyon, MI 48178** by:

Your time and effort put forth into completing this planner is greatly appreciated! This will help assure your event flows smoothly. Feel free to modify anything as needed. After returning this form, please notify us of any changes.

INTRODUCTIONS Fill in the names for those you would like announced. Also include the music you would like to accompany those entering the room. You may choose individual songs, or you may choose one single selection for the entire grand entrance. On the left, please number in the order in which you would like announced (if different.)

_____ Parents: _____
Song: _____ Artist: _____

_____ Brother / Sister: _____
Song: _____ Artist: _____

_____ Brother / Sister: _____
Song: _____ Artist: _____

_____ Brother / Sister: _____
Song: _____ Artist: _____

_____ Quince Court: _____
Song: _____ Artist: _____

_____ Quince Court: _____
Song: _____ Artist: _____

_____ Quince Court: _____
Song: _____ Artist: _____

_____ Quince Court: _____
Song: _____ Artist: _____

_____ Quinceañera: _____ Escorted by: _____
Song: _____ Artist: _____

CANDLE LIGHTING On the following page, list the names of those who will be called to help light the candles. Please write names as the Quinceañera will say them, such as Aunt Debbie, Uncle Jim, Grandma Marie, etc. Also include the music you would like playing in the background as people walk up, help light a candle and walk back to their seats.

Candle information: The typical number of candles is 16 (You may have as many or as few as you would like.) Try to combine relatives and friends together to keep the total number of candles to 16. The first candle can serve as a memory candle to acknowledge deceased relatives or a loved one. Please indicate the memory candle if one is included.

Music information: Select a song for each group that is called to the candles. Or, if you would like, one single piece of music can be used for background for the entire candle lighting ceremony (we have a latin song for this purpose.)

The usual order for the candle lighting is as follows:

- 1) Memory
- 2) Grandparents
- 3) Aunts
- 4) Uncles
- 5) Cousins
- 6) Older Relatives
- 7) Younger Relatives
- 8) Out of Town Guests
- 9) Friends of the Guest of Honor
- 10) Parents
- 11) Brothers and Sisters
- 12) Guest of Honor

Feel free to add your own groups of friends and relatives as you wish, but remember to keep the candles to a total of 16 candles.

Candle Lighting List

1. Name(s): _____
Song: _____ Artist(s): _____
2. Name(s): _____
Song: _____ Artist(s): _____
3. Name(s): _____
Song: _____ Artist(s): _____
4. Name(s): _____
Song: _____ Artist(s): _____
5. Name(s): _____
Song: _____ Artist(s): _____
6. Name(s): _____
Song: _____ Artist(s): _____
7. Name(s): _____
Song: _____ Artist(s): _____
8. Name(s): _____
Song: _____ Artist(s): _____
9. Name(s): _____
Song: _____ Artist(s): _____
10. Name(s): _____
Song: _____ Artist(s): _____
11. Name(s): _____
Song: _____ Artist(s): _____
12. Name(s): _____
Song: _____ Artist(s): _____
13. Name(s): _____
Song: _____ Artist(s): _____
14. Name(s): _____
Song: _____ Artist(s): _____
15. Name(s): _____
Song: _____ Artist(s): _____
16. Name(s): _____
Song: _____ Artist(s): _____

Order of Events

This is for you to use as a guideline in planning your Quinceanera. Please insert a number next to each event. Start with number 1 and follow in numerical order. **All events are optional**; feel free to put a line through any event to eliminate.

- _____ **Cocktail / Background Music** will be played during the arrival of the guests.
- _____ **Grand Entrance Introductions** The family and/or the Quinceanera will be introduced. **Start Time:** _____
- _____ **Candle Lighting** To honor all the special people, guests will be called up to help light a candle. Wireless microphone is available.
- _____ **Toast** The chosen person(s) will give a toast. Wireless microphone available. Before or After dinner is served? (Please circle one.)
- _____ **Video/Photo Montage** We will have everyone seated to view the special presentation. **Start Time:** _____
- _____ **Blessing/Grace** before dinner, chosen person will be introduced. Wireless microphone available.
- _____ **Food Service** announced and background music played. **Start Time:** _____
- Food Service Style:** _____ Buffet _____ Sit-Down _____ Family Style _____ Food Stations
- _____ **First Dance** with the Quinceanera dancing with her father.
- _____ **Second Dance** with just the immediate relatives of the Quinceanera.
- _____ **Third Dance** can be a song everyone can dance to. May be a new favorite song of the Quinceanera or a waltz.
- _____ **Change Of Shoes** The Quinceanera sits in the center of the dance floor while a family member changes her flats to heels.
- _____ **Cake Cutting** announced and attention will be directed towards the cake and the Quinceanera.
- _____ **Open Dancing** for everyone to have fun on the dance floor.
- _____ **Other -** Use to write in your own special event or dance, otherwise please disregard.
- _____ **More Dancing** to entertain the guests until the end of the event.

PEOPLE

Changing Of Shoes Please list the names of the family member you would like to change the shoes of the Quinceanera.

Name: _____ Would you like this person to be introduced? Yes No (Please circle one)

Blessing / Grace Please list the name of the person that will perform the blessing before the meal.

Name: _____ Would you like this person to be introduced? Yes No (Please circle one)

Toast(s) Please list the name of the person(s) that will give a toast (usually the parents).

Name: _____ Would you like this person to be introduced? Yes No (Please circle one)

Name: _____ Would you like this person to be introduced? Yes No (Please circle one)

Name: _____ Would you like this person to be introduced? Yes No (Please circle one)

MUSIC

First Dance:
Song: _____
Artist(s): _____

Second Dance:
Song: _____
Artist(s): _____

Third Dance:
Song: _____
Artist(s): _____

Last Song of the Party:
Song: _____
Artist(s): _____

Cocktail / Background Music Genres Please check the type of music you prefer to hear during cocktail hour.

Classical Big Band/Jazz Easy Listening Country Motown Top 40 Rock/Alternative Hip Hop/R&B

Dinner Music Genres Please check the type of music you prefer to hear during dinner.

Classical Big Band/Jazz Easy Listening Country Motown Top 40 Rock/Alternative Hip Hop/R&B

Specialty Dances Please check any group dances that you would like us to play.

Cupid Shuffle Cha-Cha Slide Hustle Watch Me (Whip/Nae Nae) The Train Wobble
 YMCA Gangnam Style Turbo Hustle Crank That (Soulja Boy) Other: _____

For the next section, please also consider the music requests from your guests.

Songs, artists and/or genres of music you **DO NOT** want to hear:

Songs, artists and/or genres of music you **DO** want to hear:

Any additional comments or anything special you would like to add?

ADDITIONAL QUESTIONS

During the party, would you like us to ask the guests trivia questions about the Quinceanera? Yes / No (Please circle one)

Will there be a photographer? Yes / No (Please circle one) What is his/her name? _____

Will there be a videographer? Yes / No (Please circle one) What is his/her name? _____

Will there be a photobooth? Yes / No (Please circle one) What is the company name? _____

May we take pictures at your event to post on our website and/or social media sites? Yes / No (Please circle one)